

AGENDA  
LIBERTY TOWNSHIP MEETING

2 June 2022  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

New Jersey State Police  
Committeepersons/Mayor  
Municipal Professionals  
Municipal Departments/Boards/Commissions  
Great Meadows Regional Board of Education

Adoption of Agenda

Adoption of Minutes

Meeting 5 May 2022

Unfinished Business

Assignment of Municipal Tax Lien, Block 52, Lot 15  
Public Hearing: Ordinance #2022.003, Solar  
Retention/Detention Ponds  
Dam Safety Inspection Report for Liberty Lake Dam  
Green Acres Program – Kenny Acquisition  
TriAthlon 2022  
The Lodge at Mountain Lake Suicide Awareness Walk

New Business

Introduction: Ordinance #2022.004, Capital Ordinance

Resolutions

ABC 2022-2023 License Renewals  
Summer Staff Employment  
Refund Homestead Rebate  
Third Quarter Local Property Tax Collection  
Bills List

Public Comment  
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 June 2022. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; David Rogers; and Wayne Spangenberg

Absent: Pete Karcher

Also, Present: James Moscagiuri, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

Mayor Inscho asked for a moment of silence for the mass casualties these last few days.

REPORTS

COMMITTEEPERSON SPANGENBERG

Mr. Spangenberg reported that 118 registrations have been received for spring soccer.

COMMITTEEPERSON ROGERS

Mr. Rogers reported that a NJDEP Lakes Management Grant was filed for permeable paving around the lake. It is suggested that the DPW 2023 budget consider funding for vortex screens and drains.

COMMITTEEPERSON GROVER

Mr. Grover reported that the LandUse Board had reviewed the proposed Solar Ordinance.

GREAT MEADOWS BOARD OF EDUCATION – Amber Gratacos reported that GMRBOE budget has been adopted. The new health standards curriculum will be introduced to the staff and parents prior to the start of the school year to review controversial topics.

DEPARTMENT OF PUBLIC WORKS

Mayor Inscho reported that the Bomford mower was being installed on the tractor and would be available on Monday, 6 June to begin roadside mowing.

RECREATION

Discussion ensued on the absence of lifeguard certification documentation and the current HAB status of “advisory” within Mountain Lake. It was stated that consideration of lifeguard staffing may be addressed at the 23 June meeting.

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for May 2022 and placed on file

APPROVAL OF MINUTES

A motion by Wayne Spangenberg to adopt the public and executive minutes of 5 May 2022 carried.

UNFINISHED BUSINESS

ASSIGNMENT OF MUNICIPAL TAX LIENS

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2022.040  
ASSIGNMENT OF MUNICIPAL TAX SALE CERTIFICATE #2018.00005

*WHEREAS*, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

*WHEREAS*, NJSL 301, LLC has presented an offer to purchase, by assignment, Certificate of Sale #2018-00005 which was issued to the Township of Liberty at a tax sale held December 4, 2018, on Block 52 Lot 15, known as 167 Lakeside Drive West, Belvidere, New Jersey 07823 (Liberty Township), and assessed to Gentile, Joseph and Carmella, in the amount of eighteen thousand, one hundred fourteen dollars and eighteen cents (\$18,114.18), being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

*NOW THEREFORE, BE IT RESOLVED*, that the Township of Liberty hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

*BE IT FURTHER RESOLVED*, that a copy of this Resolution be forwarded to the Tax Collector.

Vote: aye - Rogers  
aye - Grover  
aye - Spangenberg  
absent - Karcher  
aye - Inscho

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John Inscho,  
Mayor

A motion by Dan Grover to adopt the following Assignment of Tax Sale Certificate carried.

ASSIGNMENT OF TAX SALE CERTIFICATE

*KNOW ALL MEN BY THESE PRESENTS*, that the Township of Liberty, in consideration of eighteen thousand, one hundred fourteen dollars and eighteen cents (\$18,114.18), this 2nd day of June, 2022, the receipt whereof is hereby acknowledged, have granted, bargained, sold, transferred, assigned, and set over, and by these presents do grant, bargain, sell, assign, and set over unto said NJSL 301, LLC, its heirs, representative, and assigns, all right, title, interest, property, and estate, in and to the Tax Sale Certificate #2018-00005, and in and to the land therein mentioned and referred to known as Block 52, Lot 15, 167 Lakeside Drive West, Belvidere, New Jersey 07823 (Liberty Township), and assessed to Gentile, Joseph and Carmella. This assignment is made under and in accordance with the provisions of N.J.S.A. 54:5-113, and also in accordance with Resolution #2022.040 adopted by the Governing Body of Liberty Township on 2 June 2022.

*IN WITNESS WHEREOF*, the party of the first part has set hand and seal or caused these presents to be signed by its proper corporate officers and caused its proper corporate seal to be hereto affixed, on the day and year first written.

Vote: aye - Grover  
aye - Spangenberg  
aye - Rogers  
absent - Karcher  
aye - Inscho

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John Inscho,  
Mayor

ORDINANCE #2022.003 - PUBLIC HEARING – Public hearing on Ordinance #2022.004 continued. Comments were received from Autumn M Sylvester, Planner for Liberty Township LandUse Board, Jess Symonds, Engineer for Liberty Township LandUse Board and Richard Wenner, Liberty Township Municipal Attorney. Following discussion, a motion by Mayor Inscho to create a sub-committee consisting of the Municipal Planner, Municipal Attorney, 2 members of the LandUse Board, Deputy Mayor Grover and Committeeperson Rogers to review the proposed solar ordinance carried.

**DETENTION/RETENTION PONDS**

Rachel Bernard, owner of Block 5, Lot 21.14, which contains a detention basin, came before the Governing Body stating that she never received a letter and asking that the Township continue to maintain the detention basin. Attorney Moscagiuri advised that he and Attorney Wenner would research Ms. Bernard’s deed for easement language and report on the division of detention basin responsibility. She was advised that ultimately it is private property and the basin maintenance is her responsibility. Mayor Inscho and the DPW Supervisor will visit the site.

**DAM SAFETY INSPECTION REPORT FOR LIBERTY LAKE DAM**

Mayor Inscho reported that Beth Styler Berry of The Nature Conservancy is working with Liberty Township to investigate Federal Grant financial resources for dam removal.

**GREEN ACRES PROGRAM – KENNY ACQUISITION**

DPW Supervisor reported that on 23 June a vendor is coming to provide an estimate on cost and scheduling.

**TRIATHLON 2022**

Attorney Wenner provided an email that the triathlon paperwork was in order, pending the following;

1. correction of date on Incident and Emergency Action Plan for TRI Mountain Lake Triathlon from 2021 to 2022
2. execution of an indemnity and hold-harmless agreement between Mayor Inscho and DASH Multisport
3. execution of an indemnity and hold-harmless agreement between Mayor Inscho and the ARC of Warren County

**LODGE AT MOUNTAIN LAKE SUICIDE AWARENESS WALK**

No action at this time

**NEW BUSINESS**

A motion by Wayne Spangenberg to introduce Ordinance #2022.004 on First Reading carried. Public Hearing and consideration of Adoption are schedule for 7 July 2022.

**ORDINANCE #2022.004 – CAPITAL IMPROVEMENTS**

**CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS IN THE TOWNSHIP OF LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$30,900.00 FROM THE CAPITAL IMPROVEMENT FUND.**

BE IT ORDAINED by the Township Committee of the Township of Liberty, in the County of Warren, State of New Jersey as follows:

Section 1. The Township of Liberty, in the County of Warren, New Jersey (the “Township”) hereby appropriates \$30,900.00, fully funded by the Capital Improvement Fund, for the acquisition of various general capital improvements including, but not limiting to, road equipment and information technology in the Township of Liberty.

Section 2. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

Section 3. The ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**RESOLUTIONS**



WHEREAS, Mr. Wilson was entitled to a Homestead Rebate which was credited to his tax account for the March 30, 2022 tax quarter; and

WHEREAS, this has caused an overpayment on his tax account for the May 1, 2022 tax quarter; and

WHEREAS, these funds need to be refunded to the State of New Jersey Division of Taxation.

BE IT RESOLVED, By the Township Committee of the Township of Liberty as follows;

1. The Liberty Township Tax Collector is hereby directed to refund the Homestead Rebate in the amount of \$575.05 to the State of New Jersey Division of Taxation.
2. The Liberty Township CFO is hereby directed to produce a purchase order for \$575.05 to: State of New Jersey, Division of Taxation, 3 John Finch Way, Floor # 3, Trenton NJ 08625, Attn: Tierra Odom-Butler.

Vote: aye - Grover  
 aye - Spangenberg  
 aye – Rogers  
 absent - Karcher  
 aye - Inscho

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 John Inscho,  
 Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION # 2022.044  
 A RESOLUTION ESTABLISHING A SPECIAL PERIOD  
 FOR THIRD QUARTER LOCAL PROPERTY TAXES IN THE TOWNSHIP OF LIBERTY

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered;

NOW, THEREFORE, BE IT RESOLVED by the Committee of Liberty Township as follows:

No interest shall be charged on 3<sup>rd</sup> quarter taxes, due August 1, 2022, if payment of said taxes is received by Liberty Township on or before the 25<sup>th</sup> day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, that if any such payment is not received on or before the 25<sup>th</sup> day interest at the usual rate will be charged from the August 1, 2022 date.

Vote: aye - Grover  
 aye - Rogers  
 aye - Spangenberg  
 absent - Karcher  
 aye - Inscho

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 John Inscho,  
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2022.045  
 PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$541,776.51

Vote: aye - Rogers  
 aye - Spangenberg  
 aye - Grover  
 absent - Karcher  
 aye - Inscho

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 John Inscho,  
 Mayor

PUBLIC COMMENT was opened at 7:45 pm.

John Zsilavetz – Mr. Zsilavetz expressed concern over dam ownership and qualified dam decommissioning

Rachel Bernard – Ms Bernard inquired into the vacant Buzzards Glory development ownership and future.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:49 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 2 June 2022

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